



Four Leaf Clover Foundation

P.O. Box 451
Los Alamos, Ca 93440-0451

Introduction

The Four Leaf Clover Foundation makes grants for various 4H programs through the Santa Barbara County 4-H Club's Council. Grants may be requested for scholarships for 4-H members and leaders to participate in leadership and training projects, summer camp, purchase of capital assets, purchase publications for use within the 4-H project groups, etc.

Guidelines

Grant request can cover a large range of requests and are considered based upon the following types of requests:

1. purchase of capital assets that are retained by the Council
2. financial support for Council events and programs
3. financially support in the form of a scholarship for attendance at state or regional events, conferences, etc were adults and/or youths are attending
4. purchase of capital assets for Council programs, such as 4H camp, All Stars, etc
5. financially support in the form of a scholarship for attendance at particular Council program, such as 4H camp or other Council programs
6. purchase of capital assets that are retained by a 4-H club

Grant request for that are not usually considered by the Four Leaf Clover foundation are:

1. fund for individual clubs were the funds or capital asset being requested are limited to use by that club
2. funds or capital assets for club events, club projects, county events where the sell of club or project material results in a profit (i.e. club fund raisers, animal projects, etc.)
3. funds request to cover typical project costs
4. funds request to cover operating expenses of a club or council
5. Non 4-H events or programs



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How to Apply

In order to apply for a grant from the Four Leaf Clover Foundation, the applicant must first complete the Preliminary Application and present that application to the Santa Barbara County 4-H Club's Council for review and approval. Grant can not be applied to the Four Leaf Clover Foundation directly. All requests must have approval of the Santa Barbara County 4-H Club's Council.

Grant requests must be submitted for Santa Barbara County 4-H Club Council with enough lead time to be reviewed and approval prior to submitting to the Four Leaf Clover Foundation.

1. Complete the Preliminary Application
2. Present the Preliminary Application to the Santa Barbara County 4-H Club's Council
3. Get approval (approval by vote of Council)
4. Get required Council Signatures
5. Complete the remaining Grant Request Application
6. Make a copy of the complete Grant Request Application for your records.
7. Forward the completed application to the Four Leaf Clover Foundation, include:
 - a. Approval Preliminary Application
 - b. Remaining application

Note: The Four Leaf Clover Foundation will NOT consider a grant request without the approved and signed Preliminary Application.

Verification of Grant Usage

The Santa Barbara County 4-H Club's Council must provide to the Four Leaf Clover Foundation written documentation how and when the grant was used.

Capital Asset qualification information

Any request for capital assets or funds for capital assets for use by the Santa Barbara County 4-H Club's Council, any program area of the Council, or club may remain property of the Four Leaf Clover Foundation, at the Foundations discretion.

It will be the Santa Barbara County 4-H Club's Council's responsibility to visually verify the condition, location, and person(s) responsible for physical possession of the capital asset on a yearly basis and provide written documentation by each June 30th, to the Four Leaf Clover Foundation Secretary.

The Four Leaf Clover Foundation can at any time require accountability of the capital asset include physical inventorying of the asset. The Four Leaf Clover Foundation can at any time, take physical possession of any capital asset belonging to the Foundation, at the discretion of the Foundation.



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Preliminary Application

Applicant: SB County 4-H Club's Council
 4H Club (specify) _____
 SB 4H Council Program (specify) _____

Contact Person: _____

Address: _____

Telephone: _____

Number of 4H members to benefit _____ Number of 4H leader to benefit _____

Date grant needed by _____

Brief description of grant request:

Signature of Applicant _____
(Applicant's signature must be that of Contact Person - listed above)

Date: _____

To be completed by the Santa Barbara County 4H Club's Council President

Approved: Rejected:

Date of Council Meeting _____ (Council Minutes might be required)

Signature of President _____ Date _____

Signature of Secretary _____ Date _____



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Capital Assets - Property Control

Only complete if the grant request is for capital assets or funds to purchase capital assets.

The information below is required in order to determine who will be the 4H Leader taking initial property control for any capital assets being received from the Four Leaf Clover Foundation or funds from the Four Leaf Clover Foundation used to purchase any capital assets.

Note: Any direct capital assets or funds for purchase of capital assets for use by the Santa Barbara County 4-H Club's Council, any program area of the Council, or club may remain property of the Four Leaf Clover Foundation, at the Foundations discretion.

The Four Leaf Clover Foundation will require verify of the condition, location, and person(s) responsible for physical possession of the capital asset on a yearly basis, in writing each June 30th. The Four Leaf Clover Foundation can at any time, take physical possession of any capital assets belonging to the Foundation, at the discretion of the Foundation and for due cause.

Contact Person: _____

Address: _____

Telephone: _____

Where will capital asset be physically located: _____

If the Four Leaf Clover Foundation retains ownership of the resulting capital asset by awarding this grant, does the applicant(s) object to this? Yes No

If "yes" please explain: _____

Signature _____

_____ Date